

CHURCHILL COLLEGE GUEST ACCOMMODATION FORM

Guest Information

Name: _____
Address: _____

Postcode: _____
Telephone: (Home) _____
(Mobile) _____
(Alternate) _____
e-mail _____

Date of Arrival: _____
Time of Arrival: _____
Date of Departure: _____
Time of Departure: _____
Rooms must be vacated by 10:00 am
Duration of Stay: _____

Desired Accommodation: Single St Double St Winston
St-Standard / En-Ensuite Single En Double En Twin En

Number of Guests: _____
Quoted Daily Room Rate: £ _____ (*incl Vat*)
Total Amount Due: £ _____

Advance payment is required in order to ensure the availability of the room

Guest Names in each room:

Room 1
1 _____ 2 _____
Room 2
1 _____ 2 _____
Room 3
1 _____ 2 _____

Payment Options

- Cheque (cheques payable to Churchill Conferences Ltd please)
 Debit Card (Switch, Connect, Maestro, Solo)
 Credit Card (Mastercard, Visa accepted)
**All credit card payments are subject to a 2% charge*

- PLEASE TICK THIS BOX IF YOU WOULD LIKE TO PAY IN BRITISH POUNDS
 PLEASE TICK THIS BOX IF YOU WOULD LIKE TO PAY IN YOUR HOME CURRENCY

Please note, if you do not tick any of the boxes, the payment will go through automatically in your home currency

Special Requests

Please notify us of any disabilities or any other special needs in this response box

Name (as it appears on card): _____

Date of Issue (MM/YY): _____ Issue No: _____ (*if applicable*)
Date of Expiry (MM/YY): _____ Security No: _____ (*last 3 digits on signature strip*)

Card Number:

Signature Approving Payment: _____

Please return this form to Churchill College via post, fax, or email to secure your reservation today
Churchill Conferences Limited • Storey's Way • Cambridge, England • CB3 0DS
Email • accommodation@chu.cam.ac.uk • Fax • 01223 331545